

Post-Candidacy Checklist

MLCS

The following items are intended to encourage an **in-person** conversation between student and supervisor post-candidacy. Please take the time to read and discuss these items together. Return your signed copy to the Graduate Advisor.

Student Name: _____

Candidacy Redux (some conversation starters):

- How are you feeling after your exam? Are you happy with your result? Do you have any feedback about the exam itself or the committee members?
- Discussion of general feedback from the examiners, performance in the exam/general presence/public-speaking confidence.

Where do we go from here?

- When does the student plan to start the next stage? Do they want to take some time off? Do they want to be contacted during their break?
- Discuss both student's and supervisor's vision for the role of the supervisor in the writing process (motivation, guidance with research choices, etc).
- Discuss expectations around feedback (how it is delivered, rough timelines, when the other committee members will get involved).
- Discuss your publishing expectations post-candidacy and during the writing process.
- Sketch out a preliminary timeline. For example, begin with the big picture or larger goals and then set small goals. Or discuss what the next thing is the student wishes to accomplish. Break this down into achievable goals with a realistic timeline.

As your supervisor, you can expect me to:

- Demonstrate commitment to your research and education program, and offer respectful support, constructive criticism, and consistent encouragement.
- Assist you in gaining access to required research materials.
- Provide guidance in the ethical conduct of research.
- Assist you in planning your research program, setting a time frame, and adhering to it as much as possible.
- Minimize my expectations for activities that may interfere with your thesis completion.
- Remain in contact with your supervisory committee and arrange meetings at least once a year.
- Provide mentoring in academic writing, and advice/mentorship with respect to career opportunities. I will encourage you to take advantage of writing groups, and campus resources.

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As your student, you can expect me to:

- Take responsibility for my progress toward degree completion.
- Develop a plan and timeline for completion of each stage of my thesis.
- Adhere to negotiated schedules and meet the deadlines we set together.
- Meet and correspond with you when requested.
- Report fully and regularly on my progress and results (discuss the manner you prefer).
- Meet at least once a year with my supervisory committee.
- Respond respectfully to advice and criticisms received from you and the committee.
- Discuss with you my career plan and hopes for professional growth and development.
- Keep you updated on any work or projects I am pursuing outside of my thesis (publishing, conferences, other jobs).

Supervisor Signature

Student Signature

Date