



Student ID		Student Last Name, First Name	
Department		Degree Program	Specialization (if any)
<p>Complete and forward the following information to the Faculty of Graduate Studies and Research by the appropriate convocation deadline. Once approved, the student's name will be added to the convocation list.</p> <p>Ensure that the student has applied for convocation through Bear Tracks.</p> <p>For more information refer to the University Calendar.</p>			
Capping exercise/ project course number and grade received:			
Date of completion of program:			
<p>I certify that:</p> <ul style="list-style-type: none"> <input type="radio"/> The student has met all degree requirements <input type="radio"/> The student has met all degree requirements except the grades outstanding in the current term <p>Academic Integrity and Ethics requirement:</p> <ul style="list-style-type: none"> <input type="radio"/> complete (mandatory if admitted after September 2004; optional for others) <input type="radio"/> not required (ethics completed in a previous degree) <input type="radio"/> INT D 710: Ethics and Academic Citizenship (for Master's and Doctoral students) [6 hours credit; fulfils the current 8 hour requirement for Master's students] <input type="radio"/> INT D 720: Advanced Ethics and Academic Citizenship (for Doctoral students) [2 hours credit] <p>Professional Development requirement (IDP and 8 hours of activities):</p> <ul style="list-style-type: none"> <input type="radio"/> complete (mandatory if admitted after September 2016) <input type="radio"/> not required (student began program before September 2016; or department exempt) <input type="radio"/> not required (PD completed in a previous degree) <input type="radio"/> not required (personal student exempt) email approved by FGSR Dean attached 			
Supervisor/ Committee Chair		Signature	Date (MMM DD, YYYY)
Graduate Coordinator/ Dept Chair		Signature	Date (MMM DD, YYYY)

Personal information on this form is collected under the authority of Section 33(c) of Alberta's **Freedom of Information and Protection of Privacy Act** for authorized purposes including admission and registration; administration of records, scholarships and awards, student services; and university planning and research. Students' personal information may be disclosed to academic and administrative units according to university policy, federal and provincial reporting requirements, data sharing agreements with student governance associations, and to contracted or public health care providers as required. For details on the use and disclosure of this information call the Faculty of Graduate Studies and Research at 780-492-3499 or see <http://www.ipu.ualberta.ca/>.

Faculty of Graduate Studies & Research use only:			Signature & Date	
<input type="radio"/> Future Reg	<input type="radio"/> CGPA	<input type="radio"/> Program Completed		<input type="radio"/> Awards
<input type="radio"/> Extension	<input type="radio"/> Res	<input type="radio"/> Applied for Convocation		
<input type="radio"/> SCN	<input type="radio"/> Ethics	<input type="radio"/> Expected		