



Faculty of Graduate Studies and Research
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Date: November 22, 2023

To: Department Chairs, Graduate Coordinators, Graduate Program Administrators

From: Award Services, Faculty of Graduate Studies and Research

Re: **2024 Izaak Walton Killam Memorial Scholarship Competition**

The Faculty of Graduate Studies and Research is pleased to announce details of the 2024 Izaak Walton Killam Memorial Scholarship competition, the most prestigious graduate awards administered by the University of Alberta. The Killam Scholarships, valued up to \$45,000 a year for a two-year period, are offered to outstanding students registered in, or admissible to, a doctoral program. There are no restrictions on citizenship, and all fields are eligible for funding.

Eligibility

Refer to FGSR's [website](#) for complete details of eligibility criteria.

Note that the GPA for current graduate students is calculated over graded course work in the current graduate program. For newly admitted graduate students or current graduate students who have no graded course work to date, the admission GPA will be used. A reminder that GPA calculation guidelines for awards purposes is available to Graduate Administrators in [eClass](#) (GPAC Resources\Awards\Procedures).

Application Instructions

Students are to submit their completed Killam application package to their Department by the Departmental deadline. Departments should set an earlier internal deadline to allow sufficient time to receive applications from students for their own internal review for completeness/eligibility, internal Departmental adjudication, and to submit nomination(s) to FGSR via GSMS by the nomination deadline.

A complete Killam application package **must** include:

1. **[Killam Application Form](#)**: completed application form signed by the student only; additional attachments will not be accepted.
2. **Two [Letters of Reference to Support Application for Graduate Awards Form](#)**: this form is required and must be completed and signed by each applicant's referee. An additional confidential letter of reference (2 pages maximum) may be attached to the Letter of Reference Form. Current UofA doctoral students should ensure that one referee is their supervisor. Departments are asked to ensure the letters of references are sent directly to the department by the referee.

3. **Up-to-date transcripts:** of all undergraduate and graduate studies must be included in the application. With the exception of the UofA, all other institutions must be copies of the official transcripts. This includes (but is not limited to):
- Unofficial UofA transcripts pulled from Bear Tracks; must include current registration (i.e. both Fall 2023 and Winter 2024 terms)
 - All other Canadian and foreign transcripts (must show all coursework and grades, and conferral of any degrees)
 - All transfer credit transcripts (even if they were transferred to the UofA)
 - All transcripts of incomplete work/non-degree study/qualifying years, etc.

Nomination Instructions

The deadline for Departments to submit complete nominations to FGSR via the GSMS Awards Portal is **Thursday, February 15, 2024**. Only 14 scholarships will be awarded to the best and brightest, outstanding doctoral nominees. In consideration of adjudicator workload and the total number of scholarships available, the following quotas are implemented:

- Departments with over 100 current doctoral graduate students: maximum of 5 nominations.
- Departments with less than 100 current doctoral graduate students: maximum of 3 nominations.

Should departments wish to have an additional exceptional nominee considered (over and above quota), Graduate Program Coordinators/Department Chairs may request such by sending a detailed, written memo re: rationale to grad.awards@ualberta.ca by February 8, 2024 for consideration. Please ensure the email subject line states "Request to nominate additional Killam nominee above quota."

Deadline

Once nominations have been submitted to FGSR, no revisions will be permitted. Incomplete nominations, including those submitted with missing transcripts, will not be considered. It is the student's/Department's responsibility to ensure that nomination package is complete in every respect before submitting to FGSR via GSMS.

We wish students and departments success in the Izaak Walton Killam Memorial Scholarship Competition!

Sincerely,

Awards Services