UNIVERSITY OF ALBERTA INTERNATIONAL

Returned Student Report for Internships

The Education Abroad Program office wants to hear about your experience abroad! Tell us about your experience by filling out the *Returned Student Report for Internships.* Your feedback will be used to help improve programs and services for future students and be a valuable resource for future students who are interested in working abroad.

The Returned Student Report consists of two parts:

- Part A: Participant Information
- Part B: Internship Information

Part A and B will be made public and available online to future students interested in learning more about the internship process and program. Education Abroad Program will preserve your anonymity by not revealing your name or any personal details.

Part A

Participant Information

Please provide the following information.

Name:			
Student Status:	☐ Domestic ☐ International ☐ N/A	Home Institution: *(please select one)*	
Faculty:		Degree Status:	☐ Undergraduate ☐ Graduate ☐ Alumni
Major/Minor:			
Current Year of Study	☐ 1st ☐ 2nd ☐ 3rd ☐ 4th ☐ Other ☐ N/A		

Part B

Internship Program Information

Please provide the following details related to your Education Abroad Program Internship.

Host Organization:		Position Title:		
City/Town:		Country:		
Was your internship paid?	☐ Yes ☐ No	Internship Period:	From: (mm/dd/yyyy)	To: (mm/dd/yyyy)
Did you participate on an exchange or summer program during your internship?	☐ Yes ☐ No			
What working language(s) did you use in the workplace? *Check all that apply*	☐ Arabic ☐ Cantonese ☐ English ☐ French ☐ German ☐ Spanish ☐ Mandarin ☐ Japanese ☐ Other:			

What is your proficiency in these working language(s)? *Beginner, Intermediate, Advanced, Fluent*	
Prior to your departure, did you take any language courses? If so, what level?	
How important is it to be proficient in the working language(s) for your internship?	☐ 1= Not at all important ☐ 2 ☐ 3 ☐ 4 ☐ 5 = Very important
What immigration documents (e.g. work, residence permits etc.) were required to live and work in your host country?	
What issues (if any) did you encounter while obtaining these immigration documents?	
What tips would you give to future students regarding their visa/work permit?	

Position Details

What were your expectations at the beginning of the internship? Have these expectations been met?

Please describe the duties and responsibilities you had in your position.

Please describe the working conditions (e.g. hours worked, atmosphere, environment etc.).

What challenges/issues did you encounter during your internship? (e.g. language barrier)

How has the internship impacted your academic and/or professional goals?

How did you meet people outside of work?

Housing Information

To the best of your knowledge, what housing options are available to students?	
What type of housing did you stay in?	☐ Private housing ☐ Company accommodation ☐ With a host family ☐ Other:
How satisfied were you with your housing choice?	☐ 1 = Not at all satisfied ☐ 2 ☐ 3 ☐ 4 ☐ 5 = Very satisfied
What should future students be aware of when looking for similar housing? • *Lease agreements, deposits, tenant rights* • *Utilities and furniture* • *Location and neighbourhoods* • *Safety and security* • *Type of resources available to look for housing (eg: Craigslist)*	

Health and Safety

Are there any specific health/safety issues that future students should be made aware of? What precautions can you recommend to mitigate or eliminate these issues?

Cultural Adaptation

What cultural differences (if any) did you find particularly challenging?

What parts of your host country's culture did you most appreciate?

Costs and Budgeting

Please describe your basic costs in Canadian dollars. This will help future internship students plan their own budgets.

Airfare to host country	$	Brief Description	
Visa fees	$	Brief Description	
Books/term *(if applicable)*	$	Brief Description	
Accommodation/month	$	Brief Description	
Meals/month	$	Brief Description	
Health insurance/month	$	Brief Description	
Local transportation/month	$	Brief Description	
Personal spending/month	$	Brief Description	
Communications/month (e.g. phone)	$	Brief Description	
Other travel	$	Brief Description	
What unexpected costs did you encounter?			

Funding your International Experience

Please indicate how you financed your program. This will help future students plan their own budgets. *Check all that apply.*	☐ Scholarships from UAlberta ☐ Scholarships from Host Institution ☐ Student loans ☐ Family contributions	☐ Personal savings ☐ Employment while in host country ☐ Other:

Final Thoughts

What were some highlights of your experience abroad?

Would you recommend your internship program to other students? Why or why not?

Please provide any final information/tips for students interested in working abroad that you would like to share.

Thank You

Thank you for taking the time to share your experience. Your opinion is important to us and will help enhance the programs and services for students working abroad.

To submit this report, please upload the report on Moodle (via the Education Abroad Online Pre-departure Course).

Protection of Privacy - The personal information requested on this form is collected under the authority of Section 33 (c) of the *Alberta Freedom of Information and Protection of Privacy Act* and will be protected under Part 2 of that Act. It will be used for the purpose of managing the consent for disclosure of personal information process; Parts A and B will be made available on the Education Abroad Program website to help future students learn more about the internship process and the internship program you chose. The Education Abroad Program will preserve your anonymity by keeping your name separate. Please direct any questions about this collection to:

Education Abroad Program
University of Alberta International
142 Telus
Edmonton, AB, T6G 2R3
Canada
(780) 492-6292; goabroad@ualberta.ca

☐ By checking this box, I grant the Education Abroad Program permission to publish Parts A and B of this report and place it in the Education Abroad website (www.goabroad.ualberta.ca) to assist students conducting research on Education Abroad Programs.

Full Name: Date (mm/dd/yyyy):