

Drama Department Student Fundraising Policy

This policy is only applicable to students wishing to raise funds within the Fine Arts Building and the Timms Centre. The Department does not and cannot regulate student fundraising efforts off-campus.

The Drama Department encourages student initiative and entrepreneurship, by allowing students to raise funds for their projects (e.g. ABBEDAM, New Works, Off the Cuff, Audition Tour, Prague Quadrennial, etc.) in these two buildings under the following conditions:

1. The funds are NOT to be used in support of a class or a class production (see below re: fundraising for *independent class projects). It is the Department's responsibility to determine the resources that will be made available to classes and class productions as per the University's mandate and the Program's pedagogy.
2. The students must email the Assistant Chair Administration (juliet1@ualberta.ca) requesting permission to undertake the proposed fundraising activity, outlining the date, time, location, activity, and set-up/strike plans. This is to ensure that the activity is compliant with this policy and undertaken in a safe, hazard-free manner.
3. The students must take care of their own cash. The Department will *not* supply floats or cash boxes and recommends that cash not be kept in lockers but removed from the building (bank accounts are safest).

The Department encourages new ideas as well as the tried and true, such as the following activities that have been taking place for years and will be grandfathered into this policy:

1. Only the 2nd year BFA acting students may sell chocolate and candies in support of their audition tour in the lobby of Corner Stage for the 3rd year BFA acting productions and for Fight Night, as well as in the Timms Theatre lobby for the Studio Theatre productions.
2. The BFA design students may hold cupcake/bake sales in support of attending the Prague Quadrennial on the 2nd floor of the Fine Arts Building near the entrance to HUB Mall. Other student groups may also do cupcake/bake sales in the same location, no less than two weeks in advance of or two weeks after the design students' sales.

* Independent class projects (e.g. DR 507 or DR 677, etc.) may NOT charge admission to or ask for donations at the door for their projects. However, they may raise funds through grants, sponsorships and off-site fundraising activities.